

## **Personnel**

### **Minutes**

August 10, 2022

The Personnel Committee of the Piatt County Board met on Wednesday, August 10, 2022 in Room 104 of the Courthouse. The meeting was called to order at 12:10 p.m. by Chairman Ray Spencer. Attending were: Spencer, Jerry Edwards, Gail Jones, Todd Henricks, Dustin Harmon, Jake Johnson, Keri Nusbaum

**Motion:** Jones made motion, seconded by Henricks to approve the minutes of the January 19, 2022 meeting. On voice vote, all in favor and the motion carried.

**Public Comments** None

### **Remote Work Policy**

The county does not currently have a remote work policy. Harmon recommended determining the goal of such a policy before working on one. There are no county employees currently working from home. The 911 director has been working at home some, and the ETSB chair reached out to find out the county policy. Edwards said employees should be in the building as they are serving the public. There are issues regarding internet service, phones, equipment, etc. Harmon said it becomes difficult to separate county time and personal time.

### **Discussion of Department Head contracts**

Henricks asked about contracts for department heads. Some have contracts, some do not. He asked if there is a catalog of contacts somewhere available for the public or for board members? There was discussion of the pros and cons of having employment contracts. Harmon said that most contracts would include at-will clauses, so both parties could get out of them easily. Jones asked if signing a handbook receipt constituted a work agreement? She would like to not create any more legal fees for the county. Jones requests more information and more time to consider. The department heads should have signed handbook receipts from their team members in their files. The department head should send their handbook receipts to the Clerk of Record.

**Motion:** Henricks made motion, seconded by Edwards to adjourn. On voice vote, all in favor, and the meeting was adjourned at 12:33 p.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer/Secretary to the County Board

